

STAFF ATTORNEY POSITION

Contra Costa Senior Legal Services (www.ccsls.org) is a dynamic nonprofit committed to protecting our area's seniors. With a main Concord office across the street from BART and satellite locations in Richmond and Antioch, we focus on legal problems that adversely affect the basic needs of our clients such as access to food, shelter, housing and freedom from financial abuse. CCSLS has become an integral part of the safety net protecting seniors and is widely acknowledged as a leader in the areas of preventing Elder Abuse and preserving housing.

Our office is small, collaborative, and congenial. We endeavor to provide a work environment that encourages professional development while supporting the individual and their need for a sustainable work/life balance. CCSLS is committed to the principles of equity, diversity, and inclusiveness. CCSLS is an Affirmative Action/Equal Opportunity employer. Minorities, women, and individuals with disabilities are encouraged to apply.

We have an opening for a full-time Staff Attorney available immediately. The position would provide staffing for a general practice with an initial emphasis on housing and consumer protection cases. The Staff Attorney advocates for clients, provides legal advice and counsel, and represents clients in court. The Staff Attorney gives presentations to community groups, assists with grant compliance and reporting, and coordinates with other nonprofit and governmental agencies. The ideal candidate for the Staff Attorney position will have experience working with seniors or in legal services, a desire to pursue litigation that furthers the interests of our clients, and an ability to work cooperatively in a small office setting.

JOB REQUIREMENTS:

1. J.D. Degree and membership in the California State Bar
2. Experience in consumer protection/debtor's rights, landlord tenant practice, elder law, public interest law or directly representing clients in litigation.
3. Ability to conduct research and analyses of relevant law, good writing and effective communication skills.
4. Travel is required within Contra Costa County.
5. Experience working with seniors and a sensitivity to the interests and causes of the older population.
6. Spanish language skills a plus.

Compensation will be based on experience but in the range of competitive nonprofit/legal services compensation (\$60,000-\$66,000 per year depending on experience). We also provide paid vacation, 11 holidays per year, Bar dues and MCLE, and a medical stipend. Flexibility is

offered with respect to the opportunity to work remotely a significant amount of the work week and with work schedules. Attendance at trainings and conferences is highly encouraged, paid for by CCSLS. CCSLS is an active participant in several County initiatives to advance social equity and justice and improve the quality of life for low income individuals, including as a founding member of the East Contra Costa Community Alliance (www.eccalliance.org) and the East County Senior Resource Initiative. We partner closely with a range of County stakeholders including Adult Protective Services, Bay Area Legal Aid, Family Justice Center, Meals on Wheels Diablo, and others.

If you are interested in applying for this position, please send a resume, **cover letter** explaining your interest in working for CCSLS and references by **March 1, 2021** to jason.schwarz@ccsls.org.