

STAFF ATTORNEY POSITION

Contra Costa Senior Legal Services (www.ccsls.org) is a nonprofit legal aid organization committed to protecting our area's seniors. Our office is located in Concord, across the street from BART. We focus on legal problems that adversely affect the basic needs of our clients such as access to food, shelter, housing and freedom from financial and physical abuse. CCSLS is an integral part of the safety net protecting seniors and widely acknowledged as a leader in the areas of preventing elder abuse and preserving housing.

Our office is small, collaborative, and congenial. We provide a flexible work environment that encourages professional development while supporting a sustainable work/life balance. Remote work is allowed, with some time in the office each week generally required.

CCSLs is committed to the principles of diversity, equity, inclusivity, and belonging. We take seriously our responsibility to be a learning organization, and to grow our capacity to engage respectfully and productively with the range of people in Contra Costa County. CCSLS is an Affirmative Action/Equal Opportunity employer. Minorities, women, and individuals with disabilities are encouraged to apply.

We have an opening for a staff attorney. The position would provide staffing for a general practice with an initial emphasis on elder abuse cases. The Staff Attorney advocates for clients, provides legal advice and counsel, and represents clients in court. The Staff Attorney will have the opportunity to give presentations to community groups, assist with grant compliance and reporting, and coordinate with other nonprofit and governmental agencies. The ideal candidate for the Staff Attorney position will have experience working with seniors or in legal services, a desire to pursue litigation that furthers the interests of our clients, and an ability to work cooperatively in a small office setting.

JOB REQUIREMENTS:

1. J.D. Degree and membership in the California State Bar
2. Experience in landlord tenant practice, consumer protection/debtor's rights, incapacity planning, elder law, public interest law or directly representing clients in litigation. Preferred.
3. Ability to conduct research and analyses of relevant law, good writing and effective communication skills.
4. Travel is required within Contra Costa County.
5. Experience working with seniors and a sensitivity to the interests and causes of the older adult population.
6. Spanish or other language skills preferred.

Compensation will be based on experience but in the range of competitive nonprofit/legal services compensation (\$65,000-\$75,000 per year depending on experience). We also provide paid vacation, 12 holidays per year, Bar dues and MCLE, and an IRA match. We offer flexibility, including the opportunity to work remotely a significant amount. Attendance at trainings and conferences is highly encouraged, and paid for by CCSLS.

Please send a **resume**, a **cover letter** explaining your interest in working for CCSLS, and three references by **September 24, 2023** to jobs@ccsls.org. No calls please.